

Appendix A

MAWA Risk Management Plan

Non-stadia and Non-competition 2017

Category	Event	Probability	Consequence	Risk Rating	Mitigation Measures
Competition	Hypothermia in wet/cold weather	Unlikely	Mod	Low	<ul style="list-style-type: none"> Warning announcements on very cold mornings
Competition	Dehydration	Mod	Mod to Major	Mod	<ul style="list-style-type: none"> Encourage participants to bring water bottle Public announcements to remain hydrated
Competition	Heat / Sun stroke on very hot days	Mod	Major	High	<ul style="list-style-type: none"> Public announcements to wear hats Public announcements to wear sunscreen Encourage athletes to consider the shorter runs Carefully watch athletes during long races for signs of stress, and force them to stop
Competition	MAWA member seriously injured or taken ill	Unlikely	Major	Mod	<ul style="list-style-type: none"> Call ambulance First aid administered Ensure first aid kit is regularly checked and re-stocked
Competition	MAWA member minor injury	Mod	Minor	Low	<ul style="list-style-type: none"> First aid administered
Competition	Electrical storm – lightning strike	Unlikely	Major	Mod	<ul style="list-style-type: none"> Monitor weather forecast Determine safety risk for competitors and helpers Provide adequate shelter for storage of property Ensure adequate shelter for storage of electrical equipment Suspend competition if it appears that storm will come close
Competition	Strike by vehicle or bike	Mod	Mod to Major	Mod	<ul style="list-style-type: none"> Warnings during race briefings Marshalls at crossings Careful planning of new runs to minimise interactions with vehicles and bikes
Competition	Slipping or falling on wet surface, rough surface or debris	Likely	Minor	Mod	<ul style="list-style-type: none"> Race Directors check course Specific warning to competitors of danger areas Use cones to prevent runners going over very hazardous ground Ensure first aid kit fully stocked

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Competition	Accident involving a wheelchair member	Unlikely	Mod	Low	<ul style="list-style-type: none"> Wheelchair athlete to start 1 minute ahead so he/she is not in the big crowd at the start and his/her need for over-taking is minimised
Competition	Encounters with snakes	Rare	Major	Low	<ul style="list-style-type: none"> Warn competitors if event goes through an area where snakes are known to frequent
Competition	Dog bites	Rare	Mod	Low	<ul style="list-style-type: none"> If marshals or members see dogs off the lead, ask the owner to leash the dog
Competition	Theft of member property at the event	Mod	Mod	Mod	<ul style="list-style-type: none"> Key box to be kept in sight of recorders
Finances	<ul style="list-style-type: none"> Misappropriation of funds Failure to Audit accounts Poor cost control 	Unlikely	Major	Mod	<ul style="list-style-type: none"> President, Secretary and Treasurer routinely check for abnormalities in the monthly figures
MAWA property	Theft from members homes	Rare	Minor	Low	<ul style="list-style-type: none"> Members to ensure MAWA property always kept in locked premises
Administration	Failure to comply with legislation	Rare	Mod	Low	<ul style="list-style-type: none"> Part of Secretary role to remain familiar with legislative requirements
Administration	Loss of records	Unlikely	Major	Mod	<ul style="list-style-type: none"> All Committee members keeping computer records must either store in on an external server, (Onedrive, iCloud), or back up weekly to memory stick and store the stick away from the home

Key:

Consequence				
Insignificant	Minor	Moderate	Major	Catastrophic
Probability				
Rare	Unlikely	Moderate	Likely	Certain