



## ***RISK MANAGEMENT PLAN (NON STADIA & NON COMPETITION)***

### **1. Risk Policy**

MAWA is committed to providing a sporting environment which is safe, stable, and free of discrimination or harassment, and in which risks are minimised through proactive management.

MAWA accepts risk management as one of its prime responsibilities. Risk occurs not only within athletics, but also within the more general environment in which MAWA operates. In formulating this policy, MAWA is mindful of the full range of risks which may impact on the viability of the club, and in turn on the current and future participation of the members themselves.”

Such risks arise because of:

- the nature of athletics, and the potential hazards of the various events;
- the essential nature of masters athletics, in which mature age people are participants
- the relatively low financial capital in the sport, given the volunteer basis upon which events are conducted.

MAWA’s risk management policy is to take pro-active measures to reduce the likelihood and consequence of the hazards we face adversely affecting members, the club and the wider community. Overall responsibility for Risk Management rests with the committee, while at the events themselves, responsibility for ensuring that risk mitigation measures are taken rests with the Race Director or Competition Director.

### **2. Risk Identification**

An area of risk is defined as an element of MAWA’s activities or organization that could result in adverse consequences for MAWA, its members or the wider community.

Risks may relate primarily to

- Athletic activities e.g. injury to competitors or members of the public
- MAWA assets e.g. property damage, theft, vandalism

- Administration e.g. loss of records
- Finances e.g. misappropriation of funds
- Social activities e.g. injury to members or the public

In reviewing activities and risks MAWA shall consider activities that may result in:

- Direct risks over which control can be exerted
- Indirect risks over which control is less likely

Consequences are considered as a result of: -

- Normal situations
- Abnormal, emergency or accident situations

### 3. Risk Analysis

The Risk Management Plan identifies all risks and ranks their likelihood and consequence on the following basis

Certain  
Likely  
Moderate  
Unlikely  
Rare

Consequences relate to severity of the impact on MAWA members, on the club and on the wider community.

Ca - Catastrophic consequence e.g. death of a competitor  
Major - Major consequence e.g. serious injury, loss of club records  
Mod - Moderate consequence e.g. significant injury, large financial impact  
Minor - Minor consequence e.g. medical treatment, small financial impact  
Insig - Insignificant consequence e.g. minor abrasions

### 4. Risk Evaluation

A risk rating is determined for each area of risk identified as per the following matrix.

Likelihood	Consequences				
	Ins	Minor	Mod	Major	Ca
Certain	Low	Mod	High	High	High
Likely	Low	Mod	Mod	High	High
Mod	Low	Low	Mod	High	High
Unlikely	Low	Low	Low	Mod	High
Rare	Low	Low	Low	Low	Mod

Legend

High = high risk  
Mod = moderate risk  
Low = low risk

## 5. Risk Mitigation

Risk Mitigation involves the club taking specific actions that are specifically intended to:

- Prevent the occurrence
- Minimise the consequence if it does occur
- Ensure that the best possible actions are carried out

Appendix A is the complete Risk Analysis and Mitigation Plan

## 6. Implementation

### 6.1 Responsibilities

**The president of MAWA** has the ultimate responsibility for implementing Risk management.

For Sunday Run events this responsibility is delegated to the Sunday Run Co-Ordinator who will:

- Ensure that Race directors and Competition directors are familiar with the Risk Management Plan and are fully aware of the mitigation measures required
- Provide appropriate resources to ensure that risk is minimized
- Encourage all members to make themselves familiar with the Risk Management Plan
- Actively encourage reporting of risk, real and potential, and ensure that appropriate action is taken to minimise such risk

**Race Directors and Competition Directors** are responsible for actively implementing the mitigation measures identified in the Risk Management Plan

**Individual members** should be encouraged to make themselves familiar with the Risk Management Plan, be vigilant at all times, and be proactive whenever they see an unsafe occurrence

### 6.2 Documentation/Records

The Risk Management Plan will be placed on the MAWA website, and sent to all Race Directors and Competition Directors

## 7. Review

MAWA should review the suitability, adequacy and effectiveness of the RMP on a regular basis (at least bi-annually)